

Draft Minutes

Shalford Parish Council Meeting on Thursday 26th January 2017 at Shalford Village UPPER Hall

- 1) **Apologies: Present:** Cllrs. Bill Birkett (Chairman) Mary Phillips (Vice Chairman), Adrian Cansell, Nigel Keane, Mike Parsons, David Thomson and Nick Wiggin.
In Attendance: 1 local resident, GBC Cllr Matt Furniss, Nuala Livesey (Parish Clerk), Ms Amanda Pick and Mr Martyn Cotrel GBC Play development team.
Apologies: SCC Cllr George Johnson and Keith Taylor, GBC Cllr Michael Illman
- 2) **Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items, in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No 1464):** None
- 3) **Councillor Vacancy – Peasmarsh Ward:** Further to the advertisement for an election the Council considered Mr Jefferey Cox for co-option to the Council for the Peasmarsh ward until the time of the next Parish Council elections in 2019.
Resolved: to co-opt Mr Jeffery Cox as councillor for Peasmarsh ward
Proposed: Cllr Bill Birkett, **Seconded:** Cllr Mary Phillips
- 4) **Guildford BC Play Rangers:** Amanda Pick, Play and Youth Development Officer and Martyn Cotrel, Lead Playranger presented a report of the very valuable work currently taking place at Hornhatch play area as part of the GBC Playranger programme. The Chairman thanked her for her report and their efforts within the parish and asked what the PC could do to help. It was agreed that getting the message out to local residents would be very helpful to encourage more youngsters to attend. The team would also like to get involved with a local event if possible to publicise what they were doing. The Chairman mentioned that the PC had plans to make some improvements to the play area and had a football goal available that could be added to the play area. He felt that it would be useful to consult with those attending the play ranger sessions for their ideas. It was agreed that Amanda would put the Clerk in touch with the appropriate officer at GBC to advise on upgrading the play area.
- 5) **Surrey Rural Housing Enabler:** The Chairman reported on behalf of Louise Williams that more time was needed for completing Flood Risk and Ground Investigations at the front end of the project. At present it was an unknown quantity as to what would happen to the rainfall once the canal is reinstated. The architect had been instructed to draw up plans using a number of different building scenarios to take any potential flood risk into account. By doing this work upfront it would be possible to determine whether the scheme remained viable or if would become cost prohibitive.
- 6) **Minutes: Confirmation:** the Council considered and confirmed the minutes of the last Council meeting held on the 15th December 2016. The minutes were then signed by the Chairman.
- 7) **Councillor report:** The Clerk reported on behalf of SCC Cllr Johnson that he was trying to ensure all outstanding actions were completed before the end of his term of office on 8th May

2017. He had approved some funding for the VAS training for Shalford parish and was still working to get the 30mph sign on Christmas Hill moved further out of the village. He asked for members and residents to make comment to him regarding the proposed SCC 15% increase in council tax for 2017/18 so that he could represent his constituents when this was debated by Surrey County Council.

Cllr Parsons reported that Network Rail had now agreed funding for replacing Shalford footbridge with an anticipated date of completion being December 2017.

Cllr Matt Furniss added that the SCC budget report for that meeting would set out the reasons for this increase to fund Adult Social Care and Children's Services. GBC would be assessing how it would be affected if this resolution did not go through and had factored in £500K for next year to help deal with this. He confirmed that the A281 from Kings Road to Conford Drive had been nominated for resurfacing from his local designation for 2017/18.

Cllr Birkett reported that Cllr Parsons had been nominated for Deputy Mayor of Guildford for 2017/18 and then as Mayor for 2018/19. Members of the Council congratulated him on this appointment.

- 8) Crime Report:** the Clerk presented the published crime figures for the previous month, (attached) and comments from Inspector Graham Barnett about the changes in reporting of crime stats. It was agreed that he should be invited again to attend a PC meeting and explain how this worked as it seemed to suggest a higher level of crime than previously. Cllr Phillips added that there seemed to be regular problems around Pound Place Close and wondered if the PCSO might be able to have some impact on this.
- 9) Public session:** The Chairman welcomed a new resident of Juniper Place to the meeting but there were no questions raised.
- 10) Planning: Current Planning Applications (Appendix 1):** The Council considered each application and agreed to support each application.
- 11) Dunsfold Park:** the Chairman and GBC councillors confirmed that there had been no updates since the application had been approved in December. GBC Cllr Furniss confirmed that GBC was waiting to hear when works might start due to the impact on Shalford and approaches to Guildford. He confirmed that some of the £5m provided for mitigation could be used for help on the A281.
- 12) Highways issues:** the Clerk confirmed that as reported previously SCC Cllr Johnson would be supporting the cost of the VAS training. She also confirmed that she was liaising with the crime reduction officer re possible dates for training and was awaiting the arrival of the VAS equipment. Cllr Wiggin asked for clarification on the crossing point for The Street Shalford. It was confirmed that the scheme was in the list for 2017/18
- 13) Clean Up 2017:** the Chairman confirmed that there would be a National Clean Up weekend 3-5 Mar 2017 similar to the Clean for the Queen project in 2016. The PC intended to hold an event on Sunday 5th March which would be advertised closer to the date. The Clerk reported that the PC had been invited to send three volunteer representatives to a Mayor's reception on 15th March and agreed to ask a number of members of the volunteer group and Friends of Shalford.
- 14) Chilworth Community Association:** the Chairman confirmed that the trustees of the CCA had signed the field back to the PC and kindly agreed to transfer the balance of their funds and for it to be ringfenced for use on the upkeep of the field. The PC was now managing the site and planned to meet the two potential users of the football pitch for the 2017/18 season. The management of Brookwood Field would initially fall to the Clerk in conjunction with the PC members but it was suggested that a Committee be established for overseeing the field in the future. It was confirmed that Cllr Cansell would also be a key holder for the facilities.

15) Cemetery Chapel restoration: the Chairman confirmed that the council were awaiting a revised quote to ensure that the project remained comfortably within the budget leaving something in reserve for any unexpected works.

16) Finance: Finance Report:

16.1) Report for the year up to the end of December 2016 (Appendix 2): This report provides an updated review of the 2016/17 accounts up to 31st December 2016. Income for December totalled £3375.28 being mainly a VAT return and one interment. Expenditure for the month was £6,048.40 incl VAT being mainly regular monthly outgoings, Christmas tree expenses and a donation to Age Concern. The cash balance at the end of December was £136,707.31 compared with £139,380.43 at the start of the month. In comparing actual with budget, expenditure at 53.5% was comfortably within budget for the year. The Clerk confirmed that the quarterly bank reconciliation had been signed by Cllr Keane

17) Authorisation of Expenditure: the Council approved the following additional expenditure:
Clerks training course – allotment and cemetery management £75.00
Microsoft office computer package £74.99 + VAT

18) Report from St Martha PC meeting: No one was available to attend this month.

19) Meeting dates 2017/18: the Council agreed the proposed dates for meetings in the 2017/8 council year which have now been posted on the PC website.

20) Heritage Open Days 2017: the Council agreed to open the chapel on Saturday and Sunday afternoon of Heritage weekend (9/10 September 2017) from 2-5pm

21) Correspondence: The Clerk reported various items of correspondence which were dealt with accordingly.

22) Members reports: Cllr Cansell reported that he still had to make contact with the tree surgeon re Brookwood Field.

Cllr Cox asked if anything could be done about the surface of the Shalford Scout Hut car parl.

Cllr Parsons confirmed that this was part of a scheme being considered by GBC for formal adoption of the Common land with time limited parking being introduced

Cllr Keane reported that the hedges had been trimmed back very well at Tilthams Green. It was agreed that GBC should be thanked formally for the work carried out

Cllr Phillips reported that members may not have been aware of the chainsaw damage to trees alongside the Shalford Scout Hut. Notices had been put up around the village to publicise this criminal damage. The Clerk agreed to talk to the Surrey Advertiser and Guildford Dragon to see if they would be interested in a story.

It was acknowledged that parking behind the cricket pavilion was beginning to be a problem but that Hendryk Jurk was aware and dealing with this issue

Meeting closed 9.25pm

Date of Next Meeting: Thursday 23rd February 2017 at Chilworth Village Hall.

Signed.....Chairman

Date.....