

DRAFT MINUTES

Shalford Parish Council Meeting on Thursday 23 March 2017 at Shalford Village Hall

- 1) Apologies: Present:** Cllrs. Bill Birkett (Chairman), Adrian Cansell, Jeff Cox, Nigel Keane, Mike Parsons, David Thomson and Nick Wiggin.
In Attendance: 1 local resident, SCC Cllr George Johnson, Nuala Livesey (Parish Clerk)
Apologies: SCC Cllr Keith Taylor, GBC Cllrs Michael Illman and Matt Furniss
- 2) Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items, in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No 1464):** None
- 3) Councillor Vacancy – Shalford Ward:** Further to the advertisement for an election the Council considered Mr Alan Midgley for co-option to the Council for the Shalford ward until the time of the next Parish Council elections in 2019.
Resolved: to co-opt Mr Alan Midgley as a councillor for Shalford ward
Proposed: Cllr Bill Birkett, **Seconded:** Cllr Adrian Cansell
- 4) Minutes: Confirmation:** The Council considered and confirmed the minutes of the last Council meeting held on the 23rd February 2017. Cllr Cansell asked that the report from St Martha meeting indicated that the Newlands Corner S38 application was awaiting approval rather than had been approved. The minutes were then be signed by the Chairman.
- 5) Councillor Report:** SCC Cllr George Johnson reported that little had changed since the last meeting. The Development and Economic Prosperity Group had met to look at savings for the budget in 2017/18. This had been very difficult as there was still a very long list of outstanding issues. However he assured the meeting that the he would keep the next incumbent of the post well informed of the issues relevant to Shalford parish. He confirmed that he was still working on replacement railings from the side of the railway bridge out towards the cemetery chapel on the A281 and was still in discussion with a resident of Chinthurst Lane regarding vehicular access to his house. The Chairman added that people were now parking on the grass verge to allow passing space on Chinthurst Lane and while it was damaging to the bank it was dangerous for other traffic if vehicles did not park on the verge. Cllr Parsons added that the council's procedures and practice made change very slow. However residents had been consulted twice on these issues and it was not possible to make exceptions to agreed changes every time a resident was unhappy. The Clerk mentioned that the railings on the bridge at the junction of Trunley Heath Road with Unstead Lane and Tilthams Green Road were in very poor condition. Cllr Keane added that perhaps some anti-skid surfacing would help. Cllr Thompson commented that the A248 through Chilworth was very busy. Without the lollipop lady it would be very difficult for people to cross the road particularly around school start and finish time. Cllr Parsons suggested that a petition could be collected and presented to the Local Committee or that an Action Group could be set up by School parents to try and address this problem. Cllr Johnson added that it was important to get these issues logged with SCC so that they were at least recorded in the system.

- 6) **Crime Report:** the Clerk presented the published crime figures for the previous month which are attached at the end of these minutes.
- 7) **Public session:** a member of the public reported that he had attended a very enjoyable Volunteer reception at the Guildhall earlier in the month and that it was nice the GBC had acknowledged the work of volunteers across the borough. He also promised to promote the PC Annual Assembly through the village website and Facebook page.
- 8) **Planning: Current Planning Applications (Appendix 1):** The Council considered and agreed to support each application. It was noted that a further comment had been added to:
17/P/00325 24 Kings Road Shalford: front glazed canopy over entrance door, rear porch, 1.8m boundary wall with trellis fence to clarify that the wall had already been built
- 9) **Dunsfold Park:** the Chairman reported that the planning application had been “called-in” for the decision to be made by the Secretary of State. The Waverley parishes group were now asking for further support to represent themselves at the planning enquiry under the rule 6 status. Although the Chairman was not proposing any commitment immediately, it may be necessary to contribute in due course since the impact would undoubtedly be significant for Shalford parish. It was agreed that much of the argument for and against the scheme revolved about sustainability. Cllr Parsons commented that the council would need to be careful about incurring costs to support the parishes group.
Resolved: to support the Waverley Parishes group in preparing to be represented under rule 6 status in the forthcoming public enquiry on the Dunsfold Park development.
Proposed: Cllr Bill Birkett, **Seconded,** Cllr Nick Wiggin, approved by a show of hands with one abstention
- 10) **Highways issues:** the Chairman reminded members of the forthcoming VAS training event on 11th April. The Clerk reported that having met with the SCC Highways Officer it was agreed that the VAS would be placed on the existing Frog warning sign alongside the A248 outside Ashley Gardens. A new post would be required to accommodate this so the post will not be ready until the end of the summer. It was agreed that once the VAS training had taken place it would be possible to agree the first location for the VAS.
- 11) **Brookwood Field:** the Clerk reported that the improvement works to the field had been authorised and that the council was awaiting a further meeting with Guildford Saints to confirm their requirements. Cllr Wiggin reported that Albury Eagles were still interested in using the field and agreed to follow up with them to arrange a meeting if they did want to discuss use of the field. The council had been approached by a local dog club to use the field for a dog show on 1st May. It was agreed that they would be offered the field for the same £100 fee as previous years. The Clerk confirmed that the club had appropriate insurance cover for holding such an event.
- 12) **Children’s play areas:** the Clerk confirmed that the council had received S38 approval for the extension to Pound Place play area and for retaining the Youth Shelter, so would now be able to start planning improvements to the play area, as well as planning improvements at Hornhatch and Oakdene Road. The total money available for all the play areas was currently around £49,000. The council approved annual maintenance work following the annual inspections at a cost of £2,176.00 and agreed that estimates should be obtained for the replacement bushes and bearings needed on older Hornhatch equipment. It was agreed that a working group made up of Cllrs Phillips, Wiggin, Cansell, Midgley and Cox would look at proposals over the next few weeks.
Resolved: to approve expenditure of £2176.00 for playground annual maintenance
Proposed: Cllr Parsons, **Seconded** Cllr Birkett
- 13) **Resilience planning:** Cllr Keane reported that SCC Flood resilience Plan 2017-32 was to be ratified at their next full council meeting on Monday 27th March and that it concentrated on how

the team worked with key partners in Surrey as well as supporting communities by assessing and prioritising the needs of Flood Action groups. Cllr Birkett proposed that he and Alan Midgley look at how best to develop a resilience plan as Alan had experience of this field from previous involvement with a Resilience group.

- 14) Cemetery Chapel restoration:** the Chairman confirmed that work was moving forward slowly but that progress was being made and that the contractor was confident of meeting the 12 week deadline for the project.
- 15) Allotments update:** the Clerk reported that there were three new ploholders at Bradstone Brook and two more people had enquired about plots. Unfortunately a large tree had fallen on the site and a quote of £500.00 had been received for the tree and additional wood around it to be cleared from the site. There were four people who had expressed an interest in Broadford Road although some of them had not seen the site yet. It was agreed that the Chairman and Clerk would meet the grounds maintenance contractor on site to see what additional work was needed to make it ready for new tenants. A banner had been ordered for use on the fence.
Resolved: to carry out tree work at Bradstone Brook at a cost of £500.00
Proposed: Cllr Parsons, **Seconded** Cllr Birkett
- 16) Annual Assembly:** the Clerk confirmed that the Friends of Shalford, Wey and Arun Canal Trust and Shalford Mill had agreed to attend the assembly. The meeting would be used to launch the Young Persons Achievement Award provided by former Cllr Jackie Young. This would need to be publicised widely so that candidates could come forward before the Annual assembly in 2108
- 17) Finance report:**
17.1) Report for the year up to the end of February 2017 (Appendix 2): This report provides an updated review of the 2016/17 accounts up to 28th February 2017. Income for February totalled £2,010.00 being mainly cemetery income and a donation towards grasscutting at Brookwood Field from Chilworth Community Association. Expenditure for the month was £4,792.19 incl VAT being mainly regular expenses, annual subscriptions and the deposit for the Commemorative bench. The cash balance at the end of February was £130,831.15 compared with £136,613.34 at the start of the month. In comparing actual with budget, expenditure at 69.3% was comfortably within budget for the year.
17.2) Request for a grant from Kent Surrey and Sussex Air Ambulance: the council agreed to provide a donation of £250 to the Air Ambulance. It was agreed to ask them if they would be available to attend the Shalford fete on 11th June with a grant of £250.
Resolved: to provide a donation of £250 to Kent, Surrey and Sussex Air Ambulance
Proposed: Cllr Birkett, **Seconded** Cllr Cox
- 18) Authorisation of Expenditure:** None. Cllr Midgley asked how the councils funds were held as there was significantly more than the £85,000 guaranteed by the banks in the account. It was agreed that the Finance Committee would look at spreading the council's funds by opening a new account with another suitable bank
- 19) Report from St Martha PC meeting:** Cllr Cansell reported that Cllr Seabrooke had resigned from the council. The council had been discussing the flow of the stream feeding Tanglely Manor and reported that there had recently been a blockage at Tanglely Mere but this had been resolved satisfactorily. The council had also been reviewing its list of assets and method of reporting their condition to the council.
- 20) Clean Up 2017:** the Clerk reported that the weather had been poor on the day of the Clean-Up. However eight volunteers turned out and worked hard around the Common. Two other residents of Chinthurst Lane had cleared the ditches along Chinthurst Lane and Kings Road before the weekend as they were not available to join the group on the day. The Council expressed its thanks to everyone who took part. The Clerk confirmed that the next volunteer morning was on Sunday 23rd April 2017.

21) Correspondence: The Clerk reported on recent correspondence which was dealt with accordingly. Hannah Dix of GBC would be invited to attend the next meeting to talk about the public art that may be available for Shalford as a result of a S106 contribution from the Nelco works development in Station Road. The members were reminded that the period of purdah for the SCC elections on 4th May was starting on 29th March. Candidates should not therefore be canvassed for opinion or promoted in any way that might be construed as promoting that individual

22) Members reports: None

Meeting closed at 9.45pm

Signed.....Chairman

Date.....

Date of Next Meeting: Thursday 25th May 2017 at **Shalford Village Hall.**

Crime stats Jan 2017

Peasmarsh

- 1 x antisocial behaviour incident Guildford Road (near caravan sales centre)
- 1 x burglary in or near Tilthams green
- 4 x theft in or near the petrol station

Shalford

- 1 x violent/sexual offence in or near Gosden House
- 1 x public order offence Pound Place
- 1 x criminal damage/arson Weald Close
- 1 x burglary Florida Road

Chilworth

None