



*representing
the civil parish
of Shalford,
Peasmarsh
and Chilworth*

SHALFORD PARISH COUNCIL

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MINUTES

Shalford Parish Council Meeting on Thursday 18th December 2014 at Shalford Village Hall at 7:30 p.m.

- 1) **Attendance and apologies: Present:** Cllrs. Bill Birkett (Chairman), Mary Phillips (Vice-Chairman), Norah Morden, Mike Parsons, David Thomson, Nick Wiggin and Jackie Young.
In Attendance: Nuala Livesey (Parish Clerk), 2 members of St Martha PC, 3 local residents.
Apologies: Cllr Lewis, GBC Cllrs Palmer and Ward, SCC Cllr Taylor.
- 2) **Local Code of Conduct – Disclosure of Interests:** Cllr Wiggin declared an interest in planning application 14/P/02121 and withdrew from the meeting during the discussions.
- 3) **Minutes: Confirmation:** The Council considered and confirmed the minutes of the last Council meeting held on the 20th November 2014. The minutes were then signed by the Chairman.
- 4) **Police Report:** PCSO Gregor Culross reported 7 crimes in the last month in or close to the parish. These included four cases of criminal damage to cars and property, two thefts, one being from a clothes bank and one assault being a road rage incident. He reported that there had been an increase in shed and garage break ins across the borough which seem to have been contributed to by bogus leaflet deliveries. He asked that any suspicious looking or poor quality flyers be reported. Patrols had been increased particularly in the evenings to try and reduce this problem. Cllr Birkett added that at this time of year security of cars could be an issue with large amounts of shopping or presents on view. PCSO Culross agreed that everyone should ensure that belongings were not left in cars or should be locked in a concealed boot if this was absolutely necessary.
- 5) **Councillor Report:** The Clerk reported on behalf of Cllr Palmer that £14,000 of the SCC Cluster Funding grant had been allocated to drain and gully clearance across the whole cluster area. Approx £4.5k would be available for the whole Shalford ward (SCC) which would be enough for 20 clearance projects to be carried out. No money was allocated to the proposal from Shalford, Artington and Compton for a Flood Forum but Cllr Palmer did suggest that grant monies were available from other sources to support this. He also reported that following the presentation of a petition to GBC from village residents regarding the proposed change to the settlement boundary behind the village hall, this would not be debated by GBC as it could create an unnecessary battle with developers.
Cllr George Johnson reiterated some frustration at the Cluster funding decision but explained that it was difficult to find something of benefit across the parishes for a relatively small pot of money, but confirmed that the decision had been made by the whole group for the benefit of the whole ward. It was agreed that the Clerk would confirm the PC's request once it was ascertained who was responsible for the ditches along Horsham Road and Chinthurst Lane. He also reported that he had attended long meetings with SCC regarding traffic issues within the parish and was pleased to confirm a site meeting with officers in early January to get a better understanding of

the problems. He felt sure that the refuge on the A281 would be a great help to pedestrians but reminded the meeting that SCC was under great pressure from spending cuts in the year ahead

- 6) Public session:** A members of the public asked if it was possible for the PC noticeboard at the end of Tilthams Green to be moved back from the edge of the road as it interrupted the sight line for vehicles coming out of the turning. The Clerk agreed to get this done in the New Year. He also reported that when Tilthams Corner Road had been resurfaced earlier in the year the slow sign painted on the road had not been replaced. The Clerk agreed to pass this on to SCC. He thanked the PC for supporting the objection to the planning application for Tilthams Water Meadows Peasmarsh.

A member of the public commented that the ditch clearing around Shalford had also resulted in much of the litter from the ditches being spread across the surface of the Common.

A member of the public congratulated the PC for a good year in 2014 and enquired about the position of the footbridge over the railway line from Station Road to The Queen Victoria pub. The Clerk and Cllr Johnson agreed to find out the position before the next meeting. Cllr Johnson added that pressure on Network Rail regarding the bridge over the B3000 had resulted in a promising proposal for a new bridge with cycle lane and footpath. Cllr Birkett added that replacement of the footbridge was essential. It was felt that although it may take time this should eventually happen as the bridge is a designated footpath.

- 7) Planning: Current Planning Applications (Appendix 1):** The Council considered the planning applications listed at **Appendix 1** and recorded **No Objection** to any except:

14/P/02202 34 Summersbury Drive Shalford: it was felt that there was insufficient information to make a proper decision on this application.

Waverley Local Plan, Dunsfold Park transport submission: it was agreed to contact Bramley PC to discuss the impact of the proposals on the A281 through both villages

- 8) Community Governance review:** the Chairman reported that he had attended and spoken at the GBC meeting where the draft Terms of Reference were agreed. He confirmed that the review would go to consultation in St Martha and Shalford parishes on the basis of the three options outlined. He explained that information would be published in early January for all residents of the two parishes and confirmed that the Council did not think that the loss of Chilworth was in the best interests of the parish so an information leaflet would be produced to that effect. Cllr Young reiterated that it was important to make sure residents were aware of what the PC could not do as well as what it could do. Cllr Birkett added that the whole consultation would take 12 months and if the outcome were for any change this would not be implemented until the time of the 2019 local elections.

- 9) GBC Local Plan:** the Clerk confirmed that the first feedback on residents comments had been published with greater details expected in the new year. The Chairman explained that Eric Pickles comments re the protection of the Green Belt now held even greater significance as three Local Plans had been turned down by the inspectorate as they did not meet with the restrictions of the Green Belt. The PC had been asked to make a comment to GBC on this particular issue by the local SOS group. It was agreed that the Chairman would circulate a proposed response over the Christmas break.

He reported that the Waverley Local Plan was focussing on Dunsfold Park because of the potential for it to provide a high number of new houses. As part of this proposal developers and consultants had produced proposals to address the traffic issues that would be created on the A281. This included traffic lights in Bramley and using the Downslink path to ease some traffic problems. Both of these and associated proposals would have significant impacts on Shalford and Peasmarsh. He added that Anne Milton MP did not believe that these proposals would be sufficient and that the costs would be prohibitive. The Dunsfold proposal and the Binscombe proposal together would have a major impact on Shalford parish. Cllr Morden suggested that a cheap, frequent and efficient bus service was needed to reduce the dependence on cars for getting into and out of Guildford.

10) Traffic issues in the parish: Cllr Wiggin summarised the achievements in the last 12 months with regard to traffic issues across the parish. In Peasmarsh agreement had been reached to provide skid surfacing at the end of Oakdene Road and to add removable bollards to the Mill Road end of Oakdene Road to allow emergency vehicle access. An electronic VAS sign on the approach from Shalford is still an outcome that the PC would like to see. A new island crossing had been agreed for the end of Poplar Road, due for installation before the end of the current financial year and Christmas Hill and The Street had been added to the SCC list for speed review. He emphasised the need to keep pushing for more improvements and to aid this, a meeting had been arranged with SCC officers in early January. Cllr Birkett added that the PC had requested a meeting with Andy Harkin GBC once the comments had been received regarding the parking review. Cllr Hallam added that he had been told of an elderly lady who used her car to get from Oakdene Road to the other side of Broadford Road at night because she was too nervous to cross the road on foot. Cllr Wiggin reported that there had recently been a second accident near to the Shalford roundabout. There was some discussion about the sight line on the roundabout with the floral tubs on the centre. It was agreed to discuss this with Cllr Johnson.

11) Crossing Patrol Officer, Shalford: the Clerk reported that there was currently no firm information on whether the PC could support a crossing patrol officer. However it was thought that this could probably only be done as an employee of the PC not by providing funding support to the infant school. Cllr Wiggin added that it would be a good short term option to improve the current situation. Cllr Morden asked if SCC had been asked about support for such an initiative. The Clerk reported that this had been discussed with Cllr Taylor and Cllr Johnson but only informally

11) Parish visioning/business planning: the Clerk confirmed that members of SSALC were available on Thursday 22nd January and Thursday 12th February to lead the planning session for the PC. It was agreed to arrange the meeting for 22nd Jan 7-9pm. The Clerk agreed to book the Oasis Room at Shalford Infant School for the evening.

12) Play Area Improvements: the Clerk reported that the S38 application for the play area was being completed. GBC had made some suggestions for improvements to the play area. The Annual Inspection was due before Christmas so it was agreed to await the report before making any decisions. However the Clerk reported that quite a lot of the safety surfacing was in need of some attention and confirmed that the deadline for spending the S106 monies was in early 2016.

13) Finance: Finance Report:

13.1) Report for the year up to the end of November 2014 (Appendix 2): This report provided an updated review of the 2014/15 accounts up to 30th November 2014. Income totalled £2276.83 for the month being mainly a VAT refund and allotment rents. Expenditure was £10,141.89 incl VAT being mainly regular outgoings and payments for the new climbing frame at Peasmarsh play area. The cash balance at the end of November was £105,205.27 compared with £113,070.33 at the start of the month. In comparing actual with budget, expenditure at 52.7% was comfortably within budget for the year.

13.2) Review of annual budget 2014/15: the Clerk confirmed that no revisions needed to be made at this time to the current budget figures.

13.3) Annual budget 2015/16: the Clerk outlined the proposals of the Finance Committee for 2015/16 of £62,350 (including the annual grant of £4322) to be requested from GBC, being 6.6 % increased from 2014/15. This would result in a precept figure of £32.49 compared with £31.80 in 2014/15. This represented a greater increase than in previous years mainly reflected in the commitment to carry out improvements to the children's play areas

Resolved: to approve a budget for 2015/16 of £62,350 to serve as the Council's expenditure Mandate.

14) Authorisation of Expenditure: The Council considered and agreed to the following additional expenditure:

£150.00 +VAT new swing seats and installation at Pound Place
£56.00 +VAT Parish Online Mapping subscription

£149.00 SLCC membership
£110.00 repair to Shalford public noticeboard

- 15) Local Elections 2015:** the Clerk reported that the PC presence at St Mary's Christmas Fair had been very successful and that the representative from SSALC had been a great help in engaging with residents. A number of people had shown interest in the Parish Council and these would be followed up. In addition a number of names had been collected for adding to the database for future communication. A session to introduce people to the role of being a Councillor was being organised by GBC in January. Information would be passed on to those who had expressed interested.
- 16) Contingency Planning:** The Chairman confirmed that the application for cluster funding for a Flood Forum for the parishes of Shalford, Artington and Compton had not been successful. However this did not mean that the project would be shelved. Other opportunities for funding would be explored as well as the establishment of a volunteer group to try and get the scheme off the ground
- 17) Correspondence:** The Clerk reported that Age Concern Shalford and Peasmarsh had requested a grant of £400 to help with the cost of running and managing activities and events in the area for local elderly residents. The Council agreed to the request. Cllr Birkett agreed to attend the GBC Consultation meeting on decisionmaking by the Borough Council on 27th January. The Clerk reported that confirmation had been received from John Deal that work would begin on the cemetery mortuary before the end of January, and reminded the members of response dates for a number of local consultations. The audited accounts of Chilworth2gether had been received and would be forwarded to any members who would like a copy
- 18) Members reports:**
Cllr Morden: reported on the recent Local Committee meeting regarding traffic management in Peasmarsh. It was suggested that Cllr Johnson may be able to help with the provision of a VAS sign on Broadford Road
Cllr Hallam: reported that a resident had raised concern about the level of parking in Oakdene Road from people walking to work at the garage at the roundabout which was causing problems for residents. He was pleased to report that Peasmarsh now had Superfast broadband.
Cllr Wiggin: reported that following discussions with the Clerk a major water leak in East Shalford Lane had been checked and was being repaired by Thames Water
Cllr Parsons: informed the meeting that he had been selected as the prospective Conservative candidate for the forthcoming GBC elections in May. He would be standing in place of Cllr James Palmer who was standing down
Cllr Young: asked if the Methodist Church was being converted. The Chairman confirmed that this was the case and that the Wesleyan Chapel was being reduced in size and converted to a garage. Sha added that it would be helpful if the water leak in Brook Close Chilworth which was causing problems for The Vicarage could be dealt with as quickly as that in East Shalford Lane.

Meeting closed at 9.30pm

Date of Next Meeting: Wednesday 21st January 2014, at 7.30.p.m., at Shalford Village Hall.

Signed.....(Chairman)

Date.....