

Minutes

Shalford Parish Council Meeting on Thursday 24th April 2014 at Chilworth Village Hall at 7:30 p.m.

The meeting was chaired by the Vice Chairman Cllr Mary Phillips

- 1) **Attendance and apologies: Present;** Cllrs Phillips (Vice Chairman), Bawden, Morden, Parsons and Thomson.
In attendance: Mrs Nuala Livesey, SCC Cllrs Taylor and Johnson.
Apologies: Cllrs Birkett, Lewis and Young, GBC Cllr Palmer.
- 2) **Local Code of Conduct – Disclosure of Interests:** None
- 3) **Minutes: Confirmation:** The Council considered and confirmed the minutes of the last Council meeting held on the 27th March 2014 (enclosed) and the minutes were then signed by the Vice Chairman.
- 4) **Police Report:** None.
- 5) **Councillor Report:** the Clerk reported on behalf of Cllr Palmer that the GBC Executive Committee would be considering the draft Local Plan on 15th May.
Cllr Keith Taylor reported that the bulge in primary school that occurred in recent years meant that Shamley Green infant school had now gone to a through school which had benefitted Tillingbourne School so that the majority of children had gained their first choice of school for Sept 14 and that this should remain stable for the next few years. Unfortunately the problem had now shifted up towards secondary school entry with an expected 5% increase in applications from last year.
Cllr George Johnson reported that the Safety at Schools Task Group was looking at transport and dropping off arrangements at schools, which he believed should be a very positive move to ensure child safety arriving and leaving school premises. He also reported that waste disposal can make money for the Council and that the recycling of old clothing and materials was currently very lucrative. He urged residents to make use of these facilities to support either the CC or local charities. Rural bus services were currently being assessed and he would report back on that at a later date. Cllr Morden reported that they were generally very good during the day but less so in the evenings as most finished very early making it particularly inconvenient for getting home from Guildford. He was able to report that there was a programme of footpath clearance which did not currently contain anything for Shalford parish. It was suggested that Somerswey and Summersbury Drive needed some attention and New Pond Road as it turned into the Old Portsmouth Rd in Peasmarsh was also very badly overgrown. He reported that he continued to make representation with regard to the traffic speed on Broadford Rd and had requested the installation of a No Right Turn sign for the junction of Broadford Rd with the A281 Horsham Rd. He asked for clarification on the issue of notification of drain clearance work particularly on Kings Rd

Shalford. The Clerk confirmed that she was happy for the contractor to use her mobile number to notify intended cleaning schedule

6) Public session: None

- 7) Planning: Current Planning Applications (Appendix 1):** The Council considered the planning applications listed at **Appendix 1** and recorded **No Objections** and ratified the decision of Cllr Lewis to approve the application
14/P/00284 Honey Brothers Ltd, New Pond Road Peasmarsh. Application to demolish the existing building and erection of a new building to provide offices, storage and sales area with access from New Pond Road, held over from the last meeting
- 8) GBC Local Plan:** Cllr Phillips reported on the meeting she had attended with the Chairman and GBC Cllrs Monika Juneja and Stephen Mansbridge regarding the Local Plan. She was pleased to report that Shalford parish had amongst the best record for new housing over recent years and asked members to make a mental note of any new development that they were aware of so that a record could be made if necessary. It appeared that two of the PDA's in the first consultation would remain in the draft Local Plan so urged members to publicise this as widely as possible. Cllr Birkett had suggested at the meeting that if development were to take place at Hornhatch farm, the infrastructure had to be dealt with first and a roundabout at Rice's Corner was essential. There was reassurance that infrastructure would be dealt with first ahead of any development. However it was agreed that the Council needed to continue to press for Affordable Housing, to be reassured about infrastructure problems and wondered whether the southern part of the borough could really cope with any increase in development.
- 9) Traffic Management in Peasmarsh:** The Clerk confirmed that Cllr Palmer agreed to speak again to John Hilder of SCC re traffic on Broadford Rd following his agreement to have a second look at the site with regard to the representations at the local committee earlier in the year.
- 10) Annual Assembly:** the Council confirmed the timings and arrangements for the meeting on Friday 16th May. Members would help with distribution of the flyers if necessary but the Clerk agreed to look at the possibility of leaflets being delivered along with the Royal Mail delivery.
- 11) Shalford Cemetery Chapel:** The Clerk reported that John Deal had agreed to go back to the original contractors who had been invited to carry out the internal work at the chapel. It was agreed that he would get details for cleaning the brickwork and stonework, cleaning all the woodwork and the floor as well as repairing the floor to indicate the position of the catafalque as well as a timescale for carrying out the work. He was certain that the mortuary work would have to be done first if the catafalque was to be removed and was aware that the timescale was to prepare the chapel for the Heritage Open Days opening in September
- 12) World War I Commemorations:** the Clerk confirmed that she had been in contact with the scouts regarding the poppy planting and had contacted the poppy supplier for the memorial crosses. It would be necessary to confirm the exact number required in due course. Arrangements had been made for the lectern at the War Memorial to be cleaned and varnished and if possible for some drain holes to be added. It would need to be removed for this work to be carried out. Cllr Phillips reported that there had been discussions with Margaret Dierden about supporting the launch of her book on WW1 later in the year. There would need to be more discussion about this but members expressed their support for such an initiative.
- 13) Allotments:** The Clerk outlined proposed expenditure for the two allotment sites for 2014/15 which would be supported by the remaining Concurrent Grant from GBC. Remaining expenditure for Bradstone Brook from last year amounted to around £300, and clearance work already agreed at Peasmarsh accounted for £690. The bulk of the expenditure for the

14/15 year would be for clearance and tree work at Peasmarsch and for the grass cutting at Bradstone Brooks. The Clerk also reported that the tenants at Peasmarsch were in the process of setting up an allotment association. It was agreed that some consideration should be given to a policy for non residents of the parish taking up allotments.

14) Finance: Finance Report:

14.1) Report for the year up to the end of March 2014 (Appendix 2): This report provided an updated review of the 2013/14 accounts up to 31st March 2014. Income totalled £3009.21 for March being current account interest, VAT refund, cemetery interments of £1325 and Post office cemetery Chapel collection box. Expenditure was £5566.99 incl VAT which consisted mostly of regular outgoings and printing for the Annual Assembly. The cash balance at the end of March was 78541.71 compared with £81099.49 at the start of the month. In comparing actual with budget, expenditure at 77.1% remained comfortably within budget for the year.

14.2) Review of financial position: the Clerk confirmed the financial position at the 2013/14 year end as above and detailed remaining expenditure as follows: Rospa Playground repairs £1200, Burleys Tree Survey (brookwood) £450, bus shelter repairs (Gosden house) £610, and new swings at Peasmarsch £2,500. This would bring the total expenditure for the year from the precept to 49,129 being 85.4% of the total.

Resolved: to carry over £2,000 to dedicated reserve for parish planning and £600 for WW1 commemorations with the remainder being held in general reserves. Proposed: Cllr Mary Phillips, seconded Cllr Phil Bawden

15) Authorisation of Expenditure:

Annual Assembly flyers: £150

Annual Assembly refreshments £150

16) Tillingbourne Valley Project: the Council confirmed support for the proposed Lottery Application for the Tillingbourne valley in principle and subject to clarification on the contributions allocated to the parish councils.

17) Christmas Hill speed limit: the Clerk reported that Cllr Palmer had confirmed that following on from the bad winter weather there was very little money available for anything other than pothole repairs. He suggested that if residents could get together a team to carry out Community Speed Watch, this could be a first step to providing the data necessary to start things moving. The Clerk also reported that PCSO Young had agreed that a team could be trained once the appropriate number (min 6) volunteers had been identified

18) Correspondence: The Clerk agreed to deal with recent correspondence appropriately.

20) Members reports:

Cllr Morden: had read recently about how bad it was to feed ducks bread and asked if would be possible to put up a sign informing people of this. Maybe seed could be sold at the Post office. The Clerk agreed to talk to GBC parks dept. She also asked for a report to be made to SCC re overhanging willow on Trunley Heath Road

Cllr Bawden: asked when the noticeboard on Peasmarsch Common would be replaced. The Clerk confirmed that this had been ordered. He also asked for the vegetation round the village signs to be cut back. The Clerk also confirmed that the climbing frame at Peasmarsch was scheduled for replacement and would discuss the flooding at Peasmarsch bridge with the Wey and Arun canal Trust.

Cllr Phillips: reported that Cllr Bawden had informed the Council that he would have to stand down from the Council soon due to work commitments

Meeting closed at 9.35pm

Date of Next Meeting: Thursday 22nd May 2014, at 7.30.p.m., at Shalford Village Hall.

Signed.....Chairman

Date