

## MINUTES

### Shalford Parish Council Annual Meeting on Thursday 22nd May 2014 at Shalford Village Hall at 7:30 p.m.

- 1) **Attendance and apologies: Present:** Cllrs. Bill Birkett (Chairman), Mary Phillips (Vice-Chairman), Phillip Bawden, Norah Morden, Mike Parsons, David Thomson and Jackie Young.  
**In Attendance:** 3 local residents.  
**Apologies:** Cllr Trevor Lewis, GBC Cllr James Palmer, SCC Cllrs Johnson and Taylor, Nuala Livesey (Parish Clerk).
- 2) **Election of Chairman and Vice Chairman:**  
**Chairman:** On a proposal by Cllr. Phillips seconded by Cllr. Bawden it was unanimously agreed that Cllr. Birkett be re-elected Chairman.  
Cllr. Birkett then signed his acceptance of office.  
**Vice-Chairman:** On a proposal by Cllr. Birkett seconded by Cllr. Young it was unanimously agreed that Cllr. Phillips be elected Vice-Chairman.  
Cllr. Phillips then signed her acceptance of office.
- 3) **Local Code of Conduct – Disclosure of Interests:** None
- 4) **Minutes: Confirmation:** The Council considered and confirmed the minutes of the last Council Meeting, held on the 24<sup>th</sup> April 2014, and the minutes were signed by the Chairman.
- 5) **Councillor Vacancy – Shalford Ward:** Further to the advertisement for an election earlier in the year the Council considered Mr. Nick Wiggins, a Shalford resident, for co-option to the Council until the time of the next Parish Council elections in 2015. Following a short introduction from Mr Wiggins he was co-opted onto the Council.  
**Resolved:** On a proposal by Cllr Birkett, seconded by Cllr Phillips it was unanimously agreed that Mr Nick Wiggins be co-opted onto the council to serve until the time of the next Parish Elections
- 6) **Police Report:** PCSO Damon Young presented the latest crime figures for the area to the meeting. Whilst there are no major concerns with the Shalford Parish area specifically shed and car break ins continues to be a problem. Residents are reminded to remain vigilant particularly with the long summer evenings and to ensure gates and sheds are locked and valuables are removed from cars.
- 7) **Councillor Report:** Cllr Johnson had reported ahead of the meeting that he continued to push for the island crossing on the A281 near Poplar Road and was supportive of the moves regarding the speed limit on Christmas Hill. It was suggested that a meeting might be useful to follow up on all traffic issues within the parish.

- 8) Public session:** A members of the public reported that he had been in touch with the Local Committee regarding the speed limit on Christmas Hill and they had agreed to ask a traffic officer to have a look at the site in question. He also commented that many Sat Nav devices sent vehicles for his post code on Christmas Hill to a location in Chinthurst Lane. It was agreed that the Clerk would look into whether anything could be done to rectify this. A resident of Peasmarsch reported the concern of many of his fellow residents into a recent planning application for development on Godalming Rd across the boundary with Waverley BC. He thought that normally such a development would have been notified to adjoining residents ( houses in Tilthams Green) even in a different borough. It was agreed that the Clerk would look in to the matter
- 9) Sub-Committee and Outside Organisation Allocations: Sub-Committee and Outside Organisation Allocations: RESOLVED:** That the Councillors or nominated persons who will sit on the committees and bodies for the next year would be:-
- 9.1) Finance Committee:** the Chairman and Cllrs , Thomson, Wiggins and Young.
- 9.2) Cemetery Committee:** the Vice Chairman and Cllrs Bawden, Morden and Thomson and the full council if plans or expenditure are to be discussed.
- 9.3) Commons Committee:** all members of the Council.
- 9.4) Smiths Charity Shalford:** Cllr Parsons, Mrs Anna Souster and Mrs Zoe Figueredo.
- 9.5) Shalford Village Hall Management Committee:** Cllr Phillips. Special thanks were expressed to Mr Harold Young who had carried out this role on a voluntary basis for a number of years for the Parish Council. The change of representative had been brought about due to the fact that the Parish Council was actually a full trustee on the management committee rather than just an observer as previously understood.
- 10) Planning: Current Planning Applications (Appendix 1):** The Council considered the planning applications listed at **Appendix 1** and recorded **No Objection** to any including app: **14/P/00284 Honey Brothers Ltd**, New Pond Road Peasmarsch. Application to demolish the existing building and erection of a new building to provide offices, storage and sales area with access from New Pond Road which had been omitted from the list for consideration **4 Brook Green Horsham Rd Shalford ref 14/P/00730** would be ratified at the next meeting following confirmation from Cllr Lewis of his decision.
- 11) GBC Local Plan:** the Chairman reported that proposed changes to the settlement boundary had been brought to light around Chilworth village of which the Council was previously not aware. Similarly some pockets of land had been included in the drat plan despite the Parish Council understanding that these were not available for development. All of these issues would be given full consideration once the Draft plan had been published in full before the end of June.
- 12)Traffic Management in Peasmarsch:** the Chairman report that SCC Cllr Johnson continued to pursue these issues on behalf of the Parish Council and would continue to do so. It was agreed that a site meeting might be useful to establish exactly how to move these issues forward in the immediate future
- 13) Annual Assembly:** It was agreed that attendance had been much better than last year and that the discussions had been productive with regard to a parish Plan. It was felt that the key to moving the project forward would be the response to the two follow up meetings in Chilworth and Shalford in June. These meetings would be based much more on gathering ideas and comments from local residents relevant to the idea of a Parish Plan .
- 14) Shalford Cemetery Chapel:** In the absence of the Clerk the discussion revolved around uses for the Chapel. Cllr Morden suggested that it would make an ideal venue for a Polling Station as theses were in short supply and would ensure that the Infant School did not have to close for a day whenever there was an election. It was agreed that the Working Group should meet to discuss the options and plans for the cleaning work that had been agreed at the last meeting.

**15) World War I Commemorations:** Cllr Phillips confirmed that St Mary's Church would be holding a service on Sunday 3<sup>rd</sup> Aug at 10am to mark the WW1 commemorations and that Balaclava Smallbone a descendant of one of the Shalford soldiers would be attending. The number of names on the War Memorial had been confirmed as 68 so this was the number of commemorative crosses that would be needed. The work to clean and repair the lectern had been authorised and further consideration would be given to ensuring that the Peasmarsh and Chilworth soldiers were remembered in an appropriate way within their own villages.

**16) Christmas Hill speed limit:** This had been covered under the Public Session but the Council emphasised its continued support for any reduction in the speed limit and improvement in road safety.

**17) Finance: Finance Report:**

**17.1) Report for the year up to the end of April 2014 (Appendix 2):** This report provided an updated review of the 2014/15 accounts up to 30<sup>th</sup> April 2014. Income totalled £29287.26 for April being current and deposit account interest and the first precept payment for the year along with one allotment rent. Expenditure was £3679.09 incl VAT which consisted mostly of regular outgoings and the cost of new noticeboards for Hornhatch and Peasmarsh. This amount of £570.00 + VAT would be recouped from GBC through the S106 agreement. The cash balance at the end of April was £104,149.88 compared with £78,541.71 at the start of the month. In comparing actual with budget, expenditure at 4.78% was comfortably within budget for the year.

**17.2) Concurrent funding for 2015/16:** Members were asked to consider bids for funding for the financial year 2015/16. This would be agreed at the next meeting

**17.3) Summary of 2013/14 budget:** in the absence of the Clerk this was not presented

**18) Shalford Village Fete:** As there was a limited number of Council members available to set up and run a marquee at the Village fete it was agreed that the Clerk would look again at the viability of having a full presence on the day and how else the Parish Council might be represent on 8th June.

**19) Authorisation of Expenditure:** None in the absence of the Clerk. However the Chairman and Vice Chairman subsequently agreed the expenditure of £365 to Navigus Planning for the Annual Assembly to be ratified at the next Council

**20) Correspondence:** The Chairman reported that he had recently discussed a report from Chris Parker the Chairman of Stag regarding the "Greening of Stonebridge" in Shalford. He had requested the opportunity to present ideas to the Parish Council at a convenient meeting in the near future.

**21) Members reports:**

**Cllr Morden** asked if any progress had been made with the parking in Chinthurst Lane. This is currently under review by GBC

**Cllr Bawden:** reported that there was a broken step at Peasmarsh Village Hall and slippery moss outside the entrance. This would be passed on to the Clerk

**Cllr Thomson** reported that he was arranging to talk to the head of Tillingbourne School regarding a possible crossing point near the school. He also reported that an area of fencing around the green at Hornhatch had been damaged. The Clerk would report this

**Cllr Young** reported that the bench provided by Chilworth2gether had been installed at the Chilworth crossing

**Cllr Phillips** reported that she had attended the Village Hall Management Committee meeting. Since the demise of the Village Club the hall was looking for a new tenant. It was likely that the Christian Bethel Church would take up the facility in September

**Meeting closed at 9pm**

**Date of Next Meeting:** Thursday 26th June 2014, at 7.30.p.m., at Peasmarsh Village Hall.

**Signed.....Chairman**

**Date.....**