



*representing  
the civil parish  
of Shalford,  
Peasmarsh  
and Chilworth*

# SHALFORD PARISH COUNCIL

Mrs N Livesey

*Clerk to the Council*

Thursley House, 53 Station Road  
Shalford, Surrey GU4 8HA  
Telephone 01483 459108  
e-mail : shalfordpc@gmail.com

Web-Site:- [www.surreycommunity.info/shalfordparishcouncil](http://www.surreycommunity.info/shalfordparishcouncil)

## MINUTES

### **Shalford Parish Council Meeting on Thursday 11<sup>th</sup> September 2014 at Peasmarsh Village Hall at 7:30 p.m.**

The meeting was chaired by Cllr Mary Phillips, Vice Chairman of the Council

- 1) **Attendance and apologies: Present:** Cllrs. Mary Phillips (Vice-Chairman), Trevor Lewis, Norah Morden, Mike Parsons and David Thomson.  
**In Attendance:** Nuala Livesey (Parish Clerk) GBC Cllr James Palmer, PCSO Damon Young, 8 local residents. **Apologies:** Cllrs Birkett, Wiggins and Young, SCC Cllr Johnson.
- 2) **Local Code of Conduct – Disclosure of Interests:** None
- 3) **Minutes: Confirmation:** The Council considered and confirmed the minutes of the last Council meeting held on the 24th July 2014 and the minutes were then signed by the Chairman.
- 4) **Wey and Arun Canal Trust:** The meeting welcomed Philip Oliver from the Wey and Arun Canal Trust who outlined their proposals for the development of a viewing platform to take people off the path known as the Old Fisherman's Path to see the wide ranging view around the Nature Park that is being established in that area and including a 550year old Oak tree. The total cost of the viewing platform was likely to be around £60,000 and careful consideration was being given to the materials that would be used in its construction. The Council agreed that this was an extremely valuable project and agreed to pass on its support to Cllr Johnson who wished to support the scheme from his Member's fund.
- 5) **Police Report:** PCSO Damon Young reported that there had been a theft of scrap metal from the industrial estate, one arrest for drugs and the theft of a rucksack. In Chilworth an argument had resulted in damage to a car, there had been one other instance of vehicle damage and one dwelling burglary. He informed the meeting that the local police were looking for a white male in black motorbike leathers and a backpack loitering around houses and explaining that he had been in an accident and looking for witnesses and who may be connected to day time burglaries. Arrangements had been made to attend the St Thomas Church coffee morning at around 10am on 25<sup>th</sup> Sept, 23<sup>rd</sup> Oct, 20<sup>th</sup> Nov and 18<sup>th</sup> Dec subject to other work commitments. Cllr Morden asked if something could be done about parking at the end of East Shalford Lane which made access into and out of the road very difficult at times.
- 6) **Councillor Report:** Cllr Palmer reported that the Local Plan consultation was continuing until 22<sup>nd</sup> September and urged residents to comment if they had not already done so. He reported that a meeting had taken place regarding the bridge over the B3000 by the crematorium led by Jeremy Hunt and Anne Milton. Various proposals were discussed for the replacement bridge and concerned were aired regarding provision for cyclists and pedestrians.. The result was that SCC had agreed a six month moratorium on any action in order to review funding for a wider bridge of varying types. Cllr John Furey SCC had agreed to look at providing some funding to support the improved design and was hoping for some progress around Nov/Dec. Network Rail

have now reported that the resulting delay could add 2years to the timescale which could result in a weight restriction on the existing bridge although SCC was not supportive of this view. He emphasised that this was now a good opportunity to provide a really good solution for residents. The footbridge over the railway line in Shalford from Station Road to Florida Road and the Queen Victoria pub had unfortunately been damaged by a Network Rail train. As a designated public footpath the bridge would have to be replaced. Network Rail had been given six months to agree a proposal for the bridge. He also reported that Guildford BC had bid for and been successful in being awarded Armed forces Day 2015. This would bring a lot of activity and special events to Stoke Park next summer including the Red Arrows.

**7) Public session:** The Vice Chairman asked Cllr Palmer if he was aware that some detailed surveying work had been carried out on the access from Chinthurst Lane to the fields behind the Village Hall which was causing some anxiety within the village. Cllr Palmer commented that the SHLAA did not take into account all the deliverability issues of individual sites but it was his personal view that this was likely to make the site a non starter for development. She added that although the PC was aware of flood defence work being carried out by GBC and the National Trust but had no detail of what was being done. Cllr Palmer confirmed that there is a lot of discussion going on between the Environment Agency and National Trust and borough council.

**8) Planning: Current Planning Applications (Appendix 1):** The Council considered the planning applications listed at **Appendix 1** and recorded **No Objection** to any.

**9) Chilworth Community Association:** Cllr Thomson reported on behalf of the CCA and apologised that the Chairman Stephanie Sokolowski was not able to attend. He reported that there were some problems with Albury Eagles FC who were regular users of the field as they had not been able to agree the hire fees with them. The Youth Club was not well attended due to the fact that many of the children had got older and moved on to other activities, so the association was just keeping its head above water. He asked if the PC could consider increasing the grant to the Community Association. He reported that since the death of the landowner Mr Crittal the association was concerned about the access onto the field. Cllr Phillips confirmed that the lease from Thames Water had a right of access so this should not be a problem. Cllr Parsons added that the CCA were looking to bring the Youth Club to an earlier time in the day linking in to a football coaching session to try and increase attendance. He thought that the agreement with Albury Eagles would be resolved that week. The Clerk confirmed that that new signs for the entrance were ready to be installed

**Resolved:** the Council agreed to pay the annual grant of £700 and table an agenda item at the next meeting to review the sum subject to the presentation of more details from the CCA of the situation.

**10) Community Governance review:** Cllr Phillips outlined the background to the proposal for a new parish combining St Martha and Chilworth. The Chilworth members of the Council along with the Chairman Vice Chairman and Clerk had met with four members and the Clerk of St Martha PC. It was agreed that there was a need to learn more about the process as everyone was learning together. The meeting considered putting out a note ref the role of a Parish Council but agreed not to do so at this stage but to work together on issues of joint interest. She reported that it was the Chairman's view that if the petition reached the required level, Shalford PC would be guided by what was best for Chilworth and for the residents of the rest of the parish. In the meantime the Council should continue to take a neutral view. She confirmed that along with Parish Council members from both Councils Cllrs Palmer and Wright would be attending a reception at Chilworth Manor. Cllr Palmer added that he thought the timescale was to consider the petition at the October full Council meeting of GBC and felt that there should be a referendum if it could be linked to the general Election vote. Cllr Parsons reported that Chilworth2gether were collecting signatures door to door but that he was concerned that some people did not fully understand the powers of a parish council. Residents needed to be properly informed of these responsibilities and he added that he thought a small group of residents was putting together a leaflet to put the alternative view. Cllr Phillips confirmed that no information was currently being put out jointly but that this information needed to be provided in due course.

**11) GBC Local Plan:** Cllr Phillips outlined that the PC response was being drafted and was a mixture of comments that had been made previously and addressing further new issues as well as trying to address concerns made by local residents. The main issues being highlighted were that development growth was in conflict with the NPPF guidelines and that the desire of GBC to meet all housing need did not acknowledge the restrictions that the Green Belt could impose. A member of the public commented that he felt the views of the PC carried much greater weight than members of the public and Cllr Palmer confirmed that the views of parish councils did carry weight with the GBC members of parished areas. He emphasised that well argued comment would carry most weight. The parish was also concerned about infrastructure issues which were amongst the most common concerns of residents and the fact that there was very little account given in the plan of ways to improve this situation. Cllr Phillips added that there was also concern about how the housing number had been calculated and Cllr Parsons added that the influence of EU migration and “hidden housing need” would not go away so could not be ignored. The response would address the PDA’s specific to the parish being those at Hornhatch Farm, Broadford Park and the land behind Shalford Village Hall. There was some confusion over Broadford Park which had been proposed for housing but also listed as protected as a strategic business site. The Clerk had also requested the view of Womersley parish Council on the Hornhatch site as they had commented strongly to the previous consultation. No comments had been received from residents regarding the Valley park Equestrian centre changes. The parish council would be supporting all the arguments against the boundary changes in both Shalford and Chilworth but on a more positive note welcomed Policy 3 regarding the housing mix, affordable housing and the lower threshold for affordable housing in the plan. It was felt that the protected status of much of the parish through AGLV/AONB and Green Belt should be emphasised fully in the PC response, a copy of which would be available on the website in due course

**12) Shalford Cemetery Chapel Heritage Open Weekend:** The Clerk reported that everything was in place for the chapel opening but some members of the council were needed to supervise the opening during the afternoon. Memorial crosses would be placed on the graves of war veterans in the cemetery and information would be available in the chapel about the history of the site and the connections with WW1. Margaret Dierden would be attending with her new book during the afternoon.

**13) Traffic issues in the parish:** the Clerk reported on behalf of Cllr Wiggin that a useful meeting had been held with SCC Cllr Johnson where all the issues concerning the parish had been prioritised in a list for action, with Oakdene Road Peasmarsh being top and Christmas Hill Shalford second. It was agreed that someone should attend the Local Committee on 24<sup>th</sup> September to keep these issues high on the SCC/GBC agenda. It was agreed that Station Road and Pound Place were now becoming something of an issue for residents probably due to increases station parking and that these should be added to the list particularly with regard to the difficulty being faced by pedestrians in both instances.

**14) Guildford BC S106 grant:** The Clerk reported that after another project had fallen through the parish had been offered money for open space recreational provision. It was agreed that a project for Pound Place play area would look at possibly adding some of the fitness equipment that had become popular in recent years but that consultation with users would be important. This could be done through the infant school to start off. Additional funding may be available from other sources to make this a really significant improvement plan.

**15) SCC Western Parishes Cluster funding:** the Clerk reported that cluster funding had been proposed for allocating part of the SCC members funds. Two meetings would be held during October to look at possible projects that could be carried out across each cluster. Shalford parish fell into both because of the SCC ward boundaries. Cllr Parsons agreed to attend the meeting for the Chilworth area and Cllr Birkett the meeting for the rest of the parish. It was not clear how this scheme would operate but it was hoped that the meetings would clarify this.

**16) Finance: Finance Report:**

**16.1) Report for the year up to the end of July 2014 (Appendix 2):** This report provided an updated review of the 2014/15 accounts up to 31st July 2014. Income totalled £1067.46 for July being mainly Cemetery income. Expenditure was £4578.99 incl VAT which consisted mainly of regular outgoings a Commemorative Crosses for the start of WW1. The cash balance at the end of July was £88,241.67 compared with £91,753.20 at the start of the month. In comparing actual with budget, expenditure at 28.7% was comfortably within budget for the year.

**16.2) Renewal of Pound Place Youth Shelter Licence:** The Council approved the revised fee of £50 for the youth shelter licence renewal and £35 for the annual rent to GBC

**17) Authorisation of Expenditure:** The Council agreed the following expenditure:

Clerks Networking Day £72.00

Bradstone Brook allotments, emergency security adjustments to gate £150.00

Epsilon lighting - new lamp head 103 Ashcroft £175.00

Tradco - printer ink and drum unit £155.00

**18) Bench replacement programme Shalford Common:** the Clerk reported that a survey of benches had been carried out by a company recommended by GBC. They would be able to make good a number of the benches from the wood available on some of the existing damaged benches and replace wood on others so that all the benches would be fully refurbished. The exact cost was difficult to confirm until the work was done but at approx £300 per bench could be covered with the concurrent grant. However the badly damaged bench next to the zebra crossing would have to be completely replaced. This may need some additional funding so would be left until the end of the refurbishment to see how much money was available. In the meantime a number of different styles could be considered for the replacement bench.

**19) Co-option of new member for Peasmarsh ward:** Cllr Phillips reported that in the absence of the Chairman it had been decided to put back the co-option of a member for Peasmarsh until the October meeting. She reported that there were three candidates who would be invited to make a presentation to the Council before the next meeting and that members would vote if necessary for a new Councillor during the meeting.

**20) Correspondence:** The Clerk reported on recent correspondence and agreed to pass on the request from Mr Downham re grass cutting on the Common to GBC, will inform the Council of correspondence received, to add Orchard Road to the list of local traffic issues, to reply to Mr Frost regarding benches on the Common and to look into the possibility of having the A281 closed during the laying of wreaths at the War Memorial on Remembrance Sunday.

**21) Members reports:**

**Cllr Phillips** reported that Shalford Village hall AGM was taking place on Friday 10<sup>th</sup> October with a talk afterwards by David Rose.

**Cllr Morden** reported that the phone box on the corner of Drogas Close had finally been removed. She asked if it would be possible to have some noticeboards inside the bus shelters to stop the damage being caused by staples and pins. The Clerk agreed to look into this

**Cllr Parsons** reported that there continued to be a water leak in new Road opposite Heard's farm. He had been asked if it would be possible to have a noticeboard in the village to display a list of births, deaths and marriages.

**Meeting closed at 10pm**

**Date of Next Meeting:** Thursday 23<sup>rd</sup> October 2014, at 7.30.p.m., at **Shalford Village Hall.**

**Signed..... Chairman**

**Date.....**