

DRAFT MINUTES

Shalford Parish Council Meeting on Thursday 23rd June 2016 at Shalford Village Hall

The meeting was chaired by the Vice Chairman Cllr Mary Phillips

- 1) Attendance and apologies: Present:** Cllrs. Mary Phillips (Vice Chairman), Adrian Cansell, Nigel Keane, Mike Parsons and David Thomson.
In Attendance: 2 local residents, SCC Cllr Keith Taylor, Cllr Stephanie Sokolowski (St Martha PC) Nuala Livesey (Parish Clerk).
Apologies: SPC Cllr Bill Birkett, SCC Cllr George Johnson, GBC Cllr Michael Illman.
- 2) Local Code of Conduct – Disclosure of Interests:** None
- 3) Minutes: Confirmation:** The Council considered and confirmed the minutes of the last Council meeting held on the 26th May 2016. The minutes were then signed by the Vice Chairman.
- 4) Councillor Report: SCC Cllr Keith Taylor** confirmed that there were still two safety schemes scheduled for Shalford and every effort was being made to get the two schemes completed as soon as possible. He also reported that there were currently enough school places for Surrey with an additional 3000 places being opened in September 2016. 85% of children gained their first choice school and 95% got one of their first to third choices. He added that the bulge year had now moved to the secondary school level and that it was likely that new schools would need to be opened in due course.
GBC Cllr Mike Parsons confirmed that there was nothing to report from GBC. A member of the public asked if the Council had been informed of a case of vandalism on a vehicle in Station Road. There was some discussion about the availability of local crime figures and the Clerk confirmed that the figures available online were more than a month behind. Cllr Keane suggested writing to the Chief Constable of Surrey to see if this could be improved.
- 5) Crime Report:** the Clerk reported the following incidents from April 2016:
Chilworth: one theft and one assault offence, Hornhatch
Shalford: one antisocial behaviour incident, Kings Road; one theft Kings Road; one case of GBH Pound Place; one GBH/assault East Shalford Lane
Peasmarsh: one antisocial behaviour incident Oakdene Road; two cases of non payment Peasmarsh Shell Garage
Cllr Phillips suggested that the Clerk should follow up Cllr Keane's suggestion and write to the Crime Commissioner and the Chief Constable re access to up to date crime figures.
- 6) Public session:** Cllr Sokolowski (St Martha PC) explained that St Martha PC would be objecting to the removal of Chilworth village from the Green Belt in the Local Plan and hoped that SPC would support this. The Chairman confirmed that this applied to all the villages in Shalford parish which had been opposed in the previous consultation so the council would certainly be discussing it later in the meeting.

- 7) Planning: Current Planning Applications (Appendix 1):** The Council considered and agreed to either support all the applications except:
16/P/01228 First Shalford Scouts Hut Horsham Road Shalford: to remove cond 5 of permission 15/P/01416 approved 05/05/2016 regarding the protection of trees alongside the Scout Hut during building. It was agreed that Cllrs Keane and Wiggin would look further at this application and their decision be ratified at the July meeting of the Council.
- 8) GBC Local Plan:** Cllr Phillips confirmed that all comments made during the current consultation period would go to the Planning Inspectorate as a summary document and that the individual comments would not change the Local Plan Summary that would be presented to the Inspectorate. Therefore the decision of the Inspector would confirm whether any of these comments should be reflected in the final plan. The council discussed the list of issues affecting the parish and it was agreed that a draft reflecting all concerns would be circulated as soon as possible after the meeting.
- 9) Traffic issues:** Cllr Wiggin reported that the proposal initiated by Bramley PC for a possible Cycle Path from Guildford to Bramley had been very well received at the Shalford fete and people had been encouraged to complete the survey relating to this on Surveymonkeys. SCC Cllr Taylor explained that the CC emphasis was on cycling to school and work around the town centres but that this was now being extended out to suitable villages which included Shalford. It was agreed that an update would be obtained from the SCC officers dealing with the scheme. Cllr Thomson asked SCC Cllr Taylor if anything could be done about the traffic chaos around Tillingbourne School at the end of the school day. He was also concerned that there was no proper crossing point anywhere along the road from Hornhatch to Albury. Cllr Taylor agreed to talk to the traffic enforcement officers and Cllr Wiggin agreed to revise the PC priority list for the next meeting.
- 10) Parish Council name:** following the recent Governance Review the Council felt that it would be worthwhile to consider whether a change in title of the parish council would reflect better the role of the council and possible options for such a change. Following consideration of a short report outlining the options the Council voted and resolved to retain the existing PC identity.
For: 6, Against: 0, Abstained 1 Proposed: Cllr Keane. Seconded: Cllr Wiggin
- 11) Cemetery Chapel Restoration:** the Clerk confirmed that a meeting had been arranged with Rda architects of Godalming, the current project architect John Deal and Mark Rawlinson (builder) to consider whether both of these companies would take over the work and project management of the chapel restoration. The council agreed to give the working group permission to award contracts if appropriate.
Resolved: to allow the Cemetery Chapel Working group to award contracts if appropriate for the next phase of restoration work.
Proposed: Cllr Wiggin, Seconded: Cllr Hallam
- 12) St Mary's Church wall:** the Clerk reported that she had met the engineer and surveyor appointed to carry out a full structural survey of the wall of St Mary's Church Shalford. Discussions on site indicated that there was a considerable amount of work that should be carried out with the priority being the wall alongside the A281. A ball park estimate for dealing with everything needed on that section of the wall was estimated at between £50-80,000 subject to further specialist analysis. The Clerk agreed to talk to the GBC Conservation Officer to confirm the PC's responsibility for work and to the insurance company regarding validity of public liability insurance.
- 13) Shalford Defibrillator project:** the Clerk explained that the Friends of Shalford (FOS) were in the process of agreeing with Boots the Chemist a licence for the defibrillator to be placed on the outside of the building. This agreement would run for a number of years and in order to ensure that paperwork did not get lost if for example personnel changed, the council was

asked to consider providing a forwarding address for FOS in relation to the defibrillator project.

Resolved: to allow FOS to use the PC postal address as a C/O address for correspondence relating to the Shalford defibrillator for the duration of the agreement period.

Proposed: Cllr Keane, **Seconded:** Cllr Cansell

14) Finance: Finance Report:

14.1) Report for the year up to the end of May 2016 (Appendix 2): Income totalled £888.38 for May. This included an interment and memorial inscription. Expenditure for the month was £6498.99 incl VAT being mainly regular monthly outgoings and the annual insurance premium and Annual SSALC subscription. The cash balance at the end of May was £137,483.83 compared with £131,963.22 at the start of the month. In comparing actual with budget, expenditure at 15.0% was comfortably within budget for the year considering the annual payments covered the full financial year.

15) Authorisation of Expenditure: None

16) Storage space for equipment: the Council was asked to consider options for storage facilities for the council equipment and possibly sharing with FOS as there was now an amount of equipment that needed to be stored around the year – Christmas tree lights, cabling etc, flood forum equipment which needed to be purchased from the Surrey Foundation grant. FOS also had a number of items that it would be helpful to hold centrally. It was agreed to approach that the manager of the storage units at Shalford station to see if he might be able to offer anything at a competitive price. Another option might be a GBC garage on the Hornhatch estate. Members agreed to consider any other options.

17) Correspondence: the Clerk reported that the Rural Housing Enabler for Surrey was in negotiations for a piece of land from a private donor within Shalford. It would be necessary to update the Housing Needs Survey for Shalford which she would begin over the summer. GBC Planning Services had agreed to provide an A3 printer for the parish so that planning application paper work could be printed off in a suitable size when necessary. Surrey CC would be starting a Fly-tipping Prevention strategy in early July (circulated) St Martha PC had written regarding the West Lodge Preservation project. It was agreed that while Shalford PC was very supportive of the project it could not contribute financially because of the many capital projects that needed support within the parish. Tilthams Water Meadow development, planning appeal. The Clerk reported that the appeal had been withdrawn before consideration by the Inspector. Parking in Hornhatch. Cllr Parsons agreed to deal with a letter from a resident re parking problems in Hornhatch Chilworth.

18) Members reports: **Cllr Keane** reported that the Environment Agency and Surrey CC had raised objections to the drainage provision on the Farncombe housing proposals currently under consideration . He confirmed that Anne Milton would attend a meeting locally on 22nd July.

Cllr Hallam reported that the SPC Facebook page had reached 320 people earlier in the month.

Meeting closed at 9.35pm

Signed.....Chairman

Date.....

Date of Next Meeting: Thursday 21st July at Chilworth Village Hall.