



*representing
the civil parish
of Shalford,
Peasmarsh
and Chilworth*

SHALFORD PARISH COUNCIL

Mrs N Livesey
Clerk to the Council

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AGENDA

Shalford Parish Council Meeting on Thursday 13th September 2018 at Peasmarsh Village Hall 7.30pm

6th September 2018.

Dear Members of the Shalford Parish Council,

You are hereby summoned to attend a meeting to be held at **Peasmarsh Village Hall** on **Thursday 13th September 2018 at 7:30 p.m.** for the transaction of the business carried out in this Agenda. Councillors are reminded that any expenditure or other items which would require a majority decision by the Council that are not on this agenda must be deferred to another meeting.

Yours sincerely,

Nuala Livesey,
Clerk to the Council.

- 1) Apologies:**
- 2) Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items, in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No 1464):** to receive any declarations of interest and relevant dispensations.
- 3) Councillor Vacancy – Shalford Ward:** Further to the advertisement for an election the Council is now allowed to fill this vacancy by co-option. The Council is asked to consider Mr Tim Wolfenden as a candidate for co-option to the Council until the time of the next Parish Council elections in 2019. The Chairman will report on the resignation of Cllr Cox (Peasmarsh ward)
- 4) Minutes: Confirmation:** The council is asked to consider and confirm the minutes of the last Council meeting held on the 26th July 2018 (enclosed), and the Planning meeting held on 22nd August (enclosed) and if agreed, the minutes will then be signed by the Chairman.
- 5) Councillor Report:** The council will receive a report from GBC and SCC Councillors in attendance on any subject relevant to Shalford Parish.
- 6) Crime Report:** the Clerk will present the published crime figures for the previous month, and report on a number of incidents affecting PC property since the last meeting. Members of the council and the public may comment or report on any local incidents.
- 7) Public session:** Members of the public are invited to bring up any relevant topic for discussion. **(20 mins is allowed for this session with 3 mins max per individual)**. Members of the public are politely reminded that all comments must be addressed to the Chairman and that they may not be involved in discussions at any other time during the meeting.

- 8) Planning: Current Planning Applications (Appendix 1):** The council will consider each application and agree to either support and give conditions for support, or object and give grounds for objection to each application.
- 9) Highways Issues:** members are asked to consider key issues for discussion with SCC Cllrs Matt Furniss and Keith Taylor. The Clerk will update on a possible Slow sign for Broadford Road approaching Peasmarsh.
- 10) Hornhatch Farm Chilworth:** the Chairman will update the meeting on the inclusion of Hornhatch Farm in the Local Plan ahead of the final consultation (commenced on 11th September)
- 11) Brookwood Field:** the Clerk will update the council on the arrangements for the new contract with Guildford Saints for 18/19 and request approval for necessary works at the site.
- 12) Shalford War Memorial:** the Council is asked to consider proposals for a new lectern for the Shalford War Memorial and agree a suitable replacement for the existing lectern. The Chairman will report on proposals for Remembrance Sunday.
- 13) Finance report:**
- 13.1) Report for the year up to the end of August 2018 (Appendix 2):** This report provides an updated review of the 2018/19 accounts up to 31st August 2018.
 - 13.2) Concurrent grant applications:** the Clerk will confirm the applications for concurrent grants in 2019/20
 - 13.3) Report on the Conclusion of the External audit for 2018/19:** The council will receive the final signed audit report and is asked to accept that the Annual Return has been approved. (copy attached)
- 14) Authorisation of Expenditure:** the council is asked to consider and, if agreed, approve any additional expenditure.
- 15) Grants and donations procedures:** the council is asked to consider drawing up a procedure for administering grants and donations for introduction in 2019/20 and whether the existing budget allocation is enough for current requests.
- 16) Heritage weekend:** the Clerk will update the council on the cover arrangements for the chapel opening on 15th and 16th September for Heritage Weekend.
- 17) Report from St Martha PC meeting:** Cllr Cansell will report on relevant issues from the last St Martha PC council meeting.
- 18) Correspondence:** The Clerk will inform the council of correspondence received.
- 19) Members reports:** Members are asked to briefly report any items of interest or concern in the parish.

Date of Next Meeting: Thursday 18th October 2018 at **Shalford Village Hall.**