

DRAFT MINUTES

Shalford Parish Council Meeting

on Thursday 18th October 2018 at Shalford Village Hall 7.30pm

- 1) **Apologies: Present:** Cllrs. Mary Phillips (Chairman), Alan Midgley (Vice Chairman) Adrian Cansell, Nigel Keane, Dave Newman, David Thomson and Tim Wolfenden.
Apologies: Cllr Mike Parsons, SCC Cllr Matt Furniss
In attendance:, SCC Cllr Keith Taylor, Nuala Livesey (Parish Clerk) , nine members of the public
- 2) **Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items, in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No 1464):** None.
- 3) **Minutes: Confirmation:** The council considered and confirmed the minutes of the last Council meeting held on the 13th September 2018. The minutes were then signed by the Chairman.
Resolved: to accept the meeting minutes as presented
Proposed: Cllr Alan Midgley, **Seconded:** Cllr Tim Wolfenden
- 4) **Councillor Report: SCC Cllr Keith Taylor** reported that the Local Committee had been reorganised and had now become the Joint Committee with a wider brief (previously it had only considered SCC budgets) within the county and the borough. A decision would not be made until February on the budget for 2019/20 for the Committee, so formal decisions on work would only be made then. He added that SCC finances were not getting any better. The County was trying to save £85m from next year's budget, currently £900m so this was a significant figure, particularly as most services were statutory and could not be cut.
The Clerk presented a report on behalf of SCC Cllr Furniss which included the following:
The Street Pedestrian Refuge: The pedestrian refuge design for The Street, Shalford is in progress and will be completed within this financial year. The construction should start in Jan/Feb 2019.
Crossing point for Christmas Hill: Next step discussions are around funding, which I will talk with the Parish Council on. I have set aside £1000 of my Highways Allocation to Shalford Parish Council towards this project. The Highways Engineer will be speaking to the Parish Clerk about the scheme and funding.
Unauthorised Encampments public meeting: Following the public meeting earlier this month, I have spoken with Mike Parsons as Borough Councillor for Shalford and the Countryside Team at GBC. We are in correspondence with the immediate residents to the football pitch section of the common about placement of defences. Along the A281 the defences should be going in soon. There will be a consultation on the area around the cricket green once the countryside team have drawn up some proposals following feedback from the meeting.

- 5) **Crime Report:** the Clerk presented the published crime figures for August, which are recorded at the end of these minutes and also reported that Boots, the chemist in Shalford had been broken into earlier in the week. The intruders had been clear about what they wanted which was restricted medicines.
- 6) **Public session:** a number of members of the public raised their concerns about the Prior Notification for Change of Use application to GBC for Chinthurst Farm in Shalford. Concerns were based around the problems of adding more housing to Chinthurst Lane and the associated infrastructure issues that would arise, the impact on the AONB/AGLV and local habitats, the history of the use of Chinthurst Farm and the validity of existing permissions as well as the possibility that if permission were given it could open the floodgates for development on the whole of the farm site. The Chairman assured the residents that all these factors would be considered when the council made their considerations of the application.
- 7) **Planning: Current Planning Applications (Appendix 1):** The council considered each application and agreed to support all applications except:
18/W/00114 Chinthurst Farm Chinthurst Lane Shalford: Prior notification for Change of Use from storage and distribution and any land within its curtilage to dwelling house (21 units)
18/P/01734 40 Hornhatch Chilworth: demolition of brick built store and replace with a 2 bed detached house arranged over 3 floors, driveway to the front.
18/P/001743 Office B Meadow View House Tannery Lane Bramley: Change of use of ancillary office to B2 Class unit to private office B1 class with 4 onsite parking spaces.
18/P/01806 Land south of Tilthams Place, Old Portsmouth Road Godalming: alterations to existing buildings (retrospective)
Copies of the full comments of the council can be read on the appropriate page of the GBC planning website
- 8) **Highways Issues:** members discussed the proposed crossing point for Christmas Hill with SCC Cllr Taylor, although it was not located within his ward. The Clerk explained that despite understanding from SCC Cllr Furniss that a substantial contribution from the parish council could help to get this project completed, it now appeared that no SCC money would be available for the project. Cllr Taylor confirmed that it could be put forward for the running list of projects for the Joint Committee but would have to be considered on merit alongside all other projects up for consideration. He suggested it would be best to establish the exact position with Cllr Furniss before making any further decisions. The Chairman asked Cllr Taylor what the view of SCC was on the possible Hornhatch Farm development. He confirmed that it was all part of the Local Plan and could be considered for Community Infrastructure Levy or S106 funding but this would all be considered at the time of a planning application.
Cllr Cansell confirmed that it was time to move the VAS again. It was agreed to move it back to Chilworth near Tillingbourne School.
- 9) **Protection of Shalford Common:** the council agreed that this had been covered sufficiently under the Cllrs report but reminded the meeting that it had been agreed that “Bunds” could be removed in the future if it was felt appropriate and that efforts needed to focus on establishing Transit sites across the county to alleviate the problems of Traveller incursions, but it was acknowledged that this could take several years to achieve.
- 10) **Brookwood Field:** the Clerk reported that completion of the water leak repairs required a further £500 expenditure. Other works including new doors for the buildings would be considered at the forthcoming Brookwood committee meeting. Cllr Wolfenden suggested that it may be possible to get some grant aid support for improvement works
Resolved: to complete the water leak works at Brookwood field at a cost of £500
Proposed: Cllr Keane, **Seconded:** Cllr Phillips
- 11) **Shalford War Memorial:** the Clerk reported that limited progress had been made with the new lectern although acceptable designs had been submitted by one of the potential suppliers. It

was confirmed that the lectern would not be in place for Remembrance Sunday but needed quite a bit more time for all the design and arrangements to be agreed.

12) Affordable Housing: the Clerk reported the update from the SCA Rural Housing Enabler. Unfortunately on further examination some of the land that it had been hoped could be used for housing could no longer be included so the housing association had to reduce the scheme down to 5 units consisting of 3 x 2/3 bed houses, 1 x 1 bed flat and 1 x 2 bed flat. Mount Green (the housing developer) was waiting for advice from the planner regarding a pre-app because the scheme had changed since it went to pre-app advice previously. They would also be proposing 100% rental properties with no shared ownership given the need to reduce the number of units. It was hoped that they would be in a position to undertake some community consultation in November and the PC would be kept informed of any developments. The council agreed that although the drop in number of units was disappointing, this was still a very worthwhile and positive scheme for Shalford.

14) Finance report:

14.1) Report for the year up to the end of September 2018 (Appendix 2): Income for September totalled £38,847.50 from cemetery and allotment fees and the second instalment of the annual precept. Expenditure for the month was £5,483.23 incl VAT, including regular outgoings and some cemetery and allotment expenses. The cash balance at the end of September was £137,674.05 compared with £104,309.78 at the start of the month. In comparing actual with budget, expenditure at 44.8% was comfortably within budget. The Chairman signed the bank reconciliation for September.

Resolved: to accept the financial report as presented

Proposed: Cllr Cansell, **Seconded:** Cllr Wolfenden

14.2) Grants and donations procedure: the council considered the draft Donations policy for approval or amendment for introduction in 2019/20. It was agreed that some minor amendments would be made to the policy to be approved at a later meeting for introduction in 2019.

14.3) 2019/20 Budget: the Clerk confirmed that there were no major changes to be made to the annual budget for the next financial year. Attention would need to be paid to the Brookwood Field budget as this was still as ongoing developmental work in progress. Concurrent grant applications would be confirmed in early Dec so the final budget would not be confirmed until the Dec meeting

15) Authorisation of Expenditure: the council approved the following additional expenditure:

Clerks Networking Training Day £80.00

Allotment chain and padlock £85.00 incl VAT

Printer ink £115.00 inc VAT

Proposed: Cllr Keane, **Seconded:** Cllr Cansell

13) GBC Local Plan - Hornhatch Farm Chilworth: the Council considered the draft submission for the Local Plan consultation. Minor amendments were agreed to the draft before submission.

Resolved: to approve the draft submission document to the Local Plan consultation subject to minor amendments.

Proposed: Cllr Midgley, **Seconded:** Cllr Thomson

16) Cemetery Matters: the Clerk confirmed that following the recent incidence of vandalism at the cemetery it was necessary to consider suitable protection for the chapel, in particular the stained glass windows. This could be a perspex or a mesh covering subject to it being agreeable to the GBC Conservation officer. Additional locks had been ordered for the vault door to prevent access to this area which housed the heating boiler and plant.

17) Heritage Weekend and Christmas Activities: the Chairman reported that the heritage weekend had been reasonably well attended by local residents but that it would be necessary to confirm much earlier in the year in future that members would be available to cover the opening of the chapel. Retired Cllr Cox had helped out on the Sunday for which the council was very

grateful, as otherwise it would have been difficult to cover the publicised opening hours. The Chairman also recorded her thanks to Margaret Dierden who spent the whole of both Saturday and Sunday afternoons at the chapel talking to visitors.

The Clerk confirmed that the Christmas tree and lights would need to be put up in Shalford on Friday 7th/ Saturday 8th December and volunteers would be needed to help with this. It was likely that the Carol singing round the tree would be the following week.

18) Report from St Martha PC meeting: Cllr Cansell confirmed that there had not been a meeting since the September meeting.

19) Correspondence: The Clerk reported recent correspondence to the meeting.

20) Members reports: there were no reports.

Meeting closed at 9.45pm

Date of Next Meeting: Thursday 22nd November 2018 at **Chilworth Village Hall.**

Signed.....Chairman

Date.....

Crime stats Aug 2018

All locations are identified as "in or near"

Chilworth

- 1 x burglary Brook Road
- 1 x violence/sexual offence Hornhatch Close
- 1 x theft Hornhatch Close
- 1 x antisocial behaviour Meadow Bungalows
- 1 x burglary Lakes Close

Shalford

- 1 x vehicle crime Station Road
- 1 x violence/sexual offence Pound Place Close
- 1 x antisocial behaviour Mitchell's Close
- 1 x criminal damage/arson Kings Road
- 1 x public order offence Dagden Road
- 1 x public order offence Gosden House
- 1 x antisocial behaviour Broadford Park

Peasmarsh

- 1 x drugs Petrol station
- 1 x criminal damage Petrol station
- 6 x theft Petrol station
- 1 x burglary New Pond Road
- 1 x criminal damage Guildford Road