

DRAFT MINUTES
Shalford Parish Council Meeting
Thursday 22nd November 2018 at Chilworth Village Hall 7.30pm

- 1) Apologies: Present:** Cllrs. Mary Phillips (Chairman), Alan Midgley (Vice Chairman) Adrian Cansell, Nigel Keane, Dave Newman and Tim Wolfenden.
Apologies: Cllrs Mike Parsons and David Thomson, SCC Cllr Matt Furniss
In attendance:, SCC Cllr Keith Taylor, Cllr John Peake St Martha PC, Nuala Livesey (Parish Clerk) , two members of the public
- 2) Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items, in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No 1464):** None
- 3) Minutes: Confirmation:** The council considered and confirmed the minutes of the last Council meeting held on the 18th October 2018.
Resolved: to accept the minutes of the last meeting as presented
Proposed: Cllr Alan Midgley **Seconded:** Cllr Adrian Cansell
The minutes were then signed by the Chairman.
- 4) Councillor report: SCC Cllr Keith Taylor** reported that the works had been completed on the A248 Dorking Road. A number of new consultations had been announced on SCC services including recycling. The consultation period was quite short due to the necessity to set the budget for 2019/20 in February. He confirmed that SCC would be electing a new leader following the resignation of David Hodge, which had not been unexpected as he had been leader since 2010. The Chairman asked what the GBC response to the proposals for recycling centres was. As there was no GBC councillor present it was not possible to provide a comment.
- 5) Crime Report:** the Clerk presented the published crime figures for the previous month, which are recorded at the end of these minutes. The Chairman reported that there had been an unfortunate incident in Shalford Post Office where the Poppy Collection box had been stolen as Remembrance Sunday approached. Despite the CCTV cameras operating in the shop, so far no officer had attended to check the footage. Cllr Wolfenden commented that the Peasmarsh petrol station seemed to be a perennial problem. It was suggested that CCTV footage was better for preventing antisocial behaviour than burglary.
- 6) Public session:** Cllr John Peake (St Martha PC reported that it had now been confirmed that there was now an alternative option for an entrance into the proposed development behind 74 New Road Chilworth and therefore maybe number 74 New Road could be saved, despite not having been listed by GBC. The Chairman commented that this was a decision for the developer to consider.

- 7) Planning: Current Planning Applications (Appendix 1):** The council considered each application and agreed to support all applications except:
- 18/P/02075 Tennis Club Shalford Village Hall:** two viewing platforms with decking and safety balustrades adjacent to tennis courts, and made no comment on
- 18/P/02159 The Granary Foxburrow Hill Road Bramley:** construction of a stable block and access track (part retrospective) due to not being able to verify the information presented with regard to the application.. All responses were available to read on the GBC planning website
- 8) Highways Issues:** the Clerk reported that she had met with Bahram Assadi, the SCC Highways officer and that it had been confirmed that a VAS of any kind would not be appropriate for the location in question on Broadford Road due to the 40mph speed limit and the likelihood that it would rarely be triggered. He confirmed that the road did not meet the criteria for being reduced to 30mph at the bridge and that the police would not support such a change. The available options were an improved static sign, new SLOW signs on the road and rumble strips which he thought would be quite effective in that location. He confirmed that there would be no SCC money available for any of these schemes so it would be up to the parish council to consider funding improvement which would cost a maximum of £5k. Bahram Assadi approved the two locations for new bus shelters in Tilthams Green. However one of these was on Common land so discussions would have to be held with the GBC Countryside team before anything could be installed. Although it was not his project SCC Cllr Taylor confirmed that the crossing point for Christmas Hill Shalford had been added to the SCC running list and that the contribution from SCC Cllr Furniss was an initial contribution to the scheme. Decisions on which projects would be taken forward would be made in February. Cllr Cansell reported that the parish VAS continued to record around 15,000 triggers per week and requested that the numbers be passed on to the Police Road safety officer. Cllr Wolfenden asked what the criteria for crossing points was as there was a need for something around St Mary's Church, The Street where the pavement ended and created a dangerous point for pedestrians. SCC Cllr Keith Taylor suggested that this might be something that could be incorporated in the Dunsfold road improvements. The Chairman reported that she had received a further request for a street light at the end of Conford Drive, Shalford. It was agreed that a letter direct to SCC Cllr Matt Furniss supported by all the residents of the road would be a good start
- 9) Brookwood Field:** the Council received a written report from the recent Brookwood Committee meeting which outlined the current level of expenditure and improvements that were being made. The field continued to be expensive to run, particularly due to the high cost of repairing the recent water leak. It was agreed that although the football club contract provided valuable income it would be necessary to consider all other options for raising revenue before reviewing the renewal of the lease. The Chairman thanked Cllr Cansell for all his work around the field to keep it in good order.
- 10) GBC Local Plan:** the Chairman reported that following the examination of the Local Plan in August the inspector had increased the housing number for Guildford BC. However since then the Office of National Statistics had produced new figures and the inspector had agreed to review the figures at an extra examination session. GBC were opposing the current figure. However with local elections due in May and the associated purdah regulations this would impact on the progress of the plan.
- 11) Social Media:** Cllr Newman explained that he knew his way around Facebook and had started to reuse the PC page council as it was a great tool for sharing information as many people use it. It also allowed the council to engage with a demographic which did not connect with the more traditional PC methods of disseminating information. It would also be possible to link in with the Shalford village page which had lots of users. It was confirmed that the page would be used as a promotional tool rather than as a means of two way dialogue. Cllr Wolfenden added that we should look at other avenues as well, such as Vantage Point and Round and About magazines

- 12) SCC Consultations:** the council considered a response to the latest consultation on recycling facilities across the county. It was agreed that the Clerk would draft a response to meet the deadline for comment.
- 13) Finance report:**
- 13.1) Report for the year up to the end of October 2018 (Appendix 2):** Income for October totalled £2,871.40 from cemetery and allotment fees and Brookswood Field rent. Expenditure for the month was £6,110.56 incl VAT, Remembrance Sunday arrangements and general maintenance. The cash balance at the end of October was £134,434.89 compared with £137,674.05 at the start of the month. In comparing actual with budget, expenditure at 52.8% was comfortably within budget. The Chairman signed the bank reconciliation for October.
Resolved: to accept the financial report as presented
Proposed: Cllr Midgley, **Seconded:** Cllr Phillips
- 13.2) Grants and donations procedure:** the council approved the amended Donations policy for introduction in 2019/20.
- 13.3) Shalford Infants School:** the council considered the request from the Infants School for support to purchase a banner for their environmental project.
Resolved: to provide a donation of £30 for a banner for the school Environmental project
Proposed: Cllr Keane, **Seconded:** Cllr Wolfenden
- 14) Authorisation of Expenditure:** the council approved the following additional expenditure:
Charles Arnold Baker publication £111.00
SLCC Subscription £175.00
Street light lantern Poplar Road £166.00
Proposed: Cllr Phillips, **Seconded:** Cllr Keane
- 15) Parish Council office:** the council considered a report on the parish council office. It was agreed that the Clerk should pursue any suitable options within the parish over the coming months and that the Finance Committee should consider including an amount in the 2019/20 budget to help bring this to fruition.
- 16) Christmas tree arrangements:** the Clerk confirm the arrangements for erecting the Christmas tree and lights in Shalford on Saturday 8th December and carol singing on Friday 14th December. The meeting was also reminded that help would be needed with taking everything down on Saturday 5th January. The Chairman confirmed that the tree lighting and carols in Chilworth would be at 4.15pm on Monday 10th December.
The council agreed the inscription for the new War Memorial lectern.
Proposed: Cllr Keane, **Seconded:** Cllr Phillips
- 17) Public Art project:** the Vice-Chairman reported that the recent interviews for an artist to produce the artwork had been very positive and a strong project was proposed to provide a Swift Tower for Shalford Common. GBC would be issuing a news release in due course with all the detail and it was hoped that the project would be completed by June 2019 subject to the location on the Common being approved.
- 18) Report from St Martha PC meeting:** Cllr Cansell reported that the council had applied for Concurrent grant to replace the commemorative bench at the War Memorial, and that they had moved their Annual meeting from the 9th to the 16th May 2019 to accommodate the council elections.
- 19) Correspondence:** The Clerk confirmed recent correspondence which was dealt with accordingly.
- 20) Members reports:** Cllr Newman reported that Dagley Lane was in very poor condition. It was agreed that the Clerk would try to arrange a time when he could walk the paths with the GBC Countryside Manager.

Confidential item. Press and public excluded

21) **Parish Clerk's salary:** reported separately.

Meeting closed at 10.20pm

Date of Next Meeting: Thursday 20th December 2018 at **Shalford Village Hall.**

Signed.....Chairman

Date.....

Crime stats

All locations are identified as "in or near"

Chilworth

- 1 x public order offence Hornhatch Lane
- 1 x theft East Shalford Lane
- 1 x antisocial behaviour Hornhatch
- 1 x antisocial behaviour St Thomas Close

Shalford

- 1 x vehicle crime The Street
- 1 x bike theft Shalford Station
- 2 x criminal damage/arson Shalford Station
- 1 x criminal damage/arson Station Row/Kings Road
- 1 x vehicle crime Station Row/Kings Road
- 2 x antisocial behaviour Station Row/Kings Road
- 1 x antisocial behaviour Kings Road
- 1 x shoplifting Kings Road
- 1 x vehicle crime Kings Road
- 1 x robbery Drogas Close
- 1 x antisocial behaviour Tannery Close

Peasmarsh

- 1 x theft Petrol station
- 1 x antisocial behaviour Petrol station
- 1 x theft Petrol station